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Minutes of NEWCAP, Inc. Board of Directors

June 11, 2015 - 12:30 p.m.

Oconto City Hall – Multi-Purpose Room, 1210 Main Street, Oconto, WI

1. **CALL TO ORDER**: Meeting called to order at 12:30 p.m. by Board Chairwoman Carper.

2. **DISCUSSION OF AGENDA**: None.

3. **ROLL CALL**:

Present: Carper, Mosley, McKenzie, DeWitt, Berg, Bubb, Dillinger, Doeren, Hamilton, Honish (12:55), Hoppe, Hoslet, Johnson, Klimoski, Londo, Moeller, Pederson, Polarek, Rayala, Rebman, Reinhart, Sauve, Starszak, Van Pembroke, and Withers.

Excused: Brock, Brunette, Champion, and Thompson.

Absent: None.

Staff Present: Koller, Ratzburg, Johnson, Shamburek, Bushman, Seefeldt, Filz, Waloway, Zielinski, and Anderson.

Guests: Berta Lee Berg, Randy (Starszak's friend), and Pete Johnson.

4. **INTRODUCTIONS**: Guests.

5. **APPROVAL OF AGENDA**: Motion made by Rayala to approve the agenda. Second by Berg. Carried.

6. **APPROVAL OF MINUTES**:

A. **Board of Directors**: Motion made by Van Pembroke to approve the April 9, 2015, Board of Directors minutes. Second by Bubb. Carried.

7. **COMMITTEE REPORTS**:

A. **Personnel Committee - 6/11/15**: Polarek announced the members of the Selection Committee for hiring a new CEO and stated the Committee recommends contracting with a hiring consultant for up to \$10,000. Motion made by Berg to approve the Committee's recommendation. Second by Hoslet. Carried.

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8. **REPORTS:**

A. **April 2015 Financial/Program Reports**

9. **CEO'S REPORT:**

Mr. Koller announced that the Agency's audit should be presented at the August meeting.

Debbie Bushman, Housing Director, stated that the SOAR grant award was received and explained its purpose. She also announced that the TBRA grant was amended to include Brown County, excluding the city of Green Bay.

Mr. Koller stated the second duplex project in Oconto Falls has been completed and that NEWCAP received two more donated lots, which will be used for similar projects.

Amanda Anderson, Community Access Director, talked about TEFAP. One of her staff members, Peggy Zielinski, Mobility Manager for NEWCAP, discussed the Skills Enhancement and Medical Mileage Reimbursement Programs that she heads.

Jen Waloway, Community Health Services Director, explained some of her various marketing campaigns and announced the program's new website.

Jaime Johnson, Special Programs Director, talked about the Home Homebuyer Program.

10. **OLD BUSINESS:** None.

11. **NEW BUSINESS:** None.

12. **ANNOUNCEMENTS:** Carper announced that energy assistance funding is almost depleted. Berg thanked Starszak for the donated computers. Mr. Koller was asked to give an update on the City of Oconto's PILOT request.

13. **PUBLIC COMMENTS:** None.

14. **ADJOURN:** Motion made by Sauve to adjourn. Second by Starszak. Carried.

jls

Chris Carper, Chairwoman

Jenny Seefeldt, Recording Secretary