

Minutes of NEWCAP, Inc. Board of Directors
October 10, 2013 - 12:30 p.m.
Oconto City Hall – Multi-Purpose Room

1. **CALL TO ORDER**: Meeting called to order at 12:30 p.m. by Board Chairwoman Carper.
2. **DISCUSSION OF AGENDA**: None.
3. **ROLL CALL**:

Present: Carper, DeWitt, McKenzie, Mosley, Berg, Brunette, Bubb, Champion, Dillinger, Doeren, Hamilton, Hoppe, Hoslet, Johnson, Klimoski, Londo, Moeller, Polarek, Rayala, Rebman, Reinhart, Sauve, Starszak, Van Pembroke, Withers, and Zeller.

Excused: Honish.

Absent: None.

Staff Present: Koller, Johnson, Shamburek, Ratzburg, Filz, and Seefeldt.

Guests: None.

4. **INTRODUCTIONS**: None.
5. **APPROVAL OF AGENDA**: Motion made by Hoppe to approve the agenda. Second by Berg. Carried.
6. **APPROVAL OF MINUTES**:
 - A. **Board of Directors (Mailed)**: Motion made by Rayala to approve the August 8, 2013, Board of Directors minutes. Second by Klimoski. Carried.
7. **COMMITTEE REPORTS**: None.
8. **REPORTS**: Informational.
 - A. **July 2013 Financial/Program Reports**
 - B. **August 2013 Financial/Program Reports**

9. **EXECUTIVE DIRECTOR’S REPORT:**

Mr. Koller gave an update on past Board Chairman Claire Trepanier and the Oconto Falls Duplex project.

Jaime Johnson, Special Programs Director, gave an update on the Village on Water and explained the CSBG Plan up for approval under New Business.

Mr. Koller then announced that Oconto County is interested in purchasing NEWCAP’s Jefferson Street duplex for a future jail. He then stated that Community Health Services is now collaborating with the Florence Medical Clinic to continue services in Florence County and that the relocation of the St. Germain office to Eagle River is now complete.

Mr. Koller spoke of the grant reductions of various programs, noting that the Weatherization Department just had to lay off 7 staff.

10. **OLD BUSINESS:** None.

11. **NEW BUSINESS:**

A. **Approve renewal of Chris Carper’s Board term (5 years):** Motion made by Berg to approve the renewal. Second by Londo. Carried.

B. **Approve 2014 CSBG Plan:** Motion made by Rayala to approve the Plan. Second by Johnson. Carried.

C. **Approve revised Agency By-Laws:** Motion made by Rebman to change the proposed amendment of Item 1 under VIII Amendments to read, “These Bylaws may be amended by a two-thirds majority vote of all the members present at a regular or special meeting of the Corporation.” Second by Starszak. Carried. Motion made by Johnson to approve Bylaws as amended. Second by Polarek. Carried.

12. **ANNOUNCEMENTS:** Carper announced that energy assistance is now available.

13. **PUBLIC COMMENTS:** None.

14. **ADJOURN:** Motion made by Berg to adjourn. Second by Rayala. Carried.

Jls

Chris Carper, Chairwoman

Jenny Seefeldt, Recording Secretary