Minutes of Newcap, Inc. Board of Directors

June 14, 2018 – 12:00 p.m.

Oconto City Hall – Multi-purpose Room, 1210 Main Street, Oconto, WI

1. **CALL TO ORDER:** Meeting called to order at 12:01 p.m. by Chairperson Sandy Polarek.
2. **ROLL CALL:**  taken by Lisa Klitzman

**Present:**  Berg, Brock, Crozier,DeWitt,Dillinger,Feller Gottard,Genrich,Hoppe,Hoslet,Johnson, Polarek,Sauve,Thompsonand Whithers

**Excused:** Thompson

**Absent:** Brunette, Carper, Honish & Reinhart

**Staff Present:** C. Detrick, Barlament, Evosevich, Johnson, Zielinski, Hannigan, Patterson, Ratzburg, Filz, Charlebois and Klitzman.

**Guests:**

1. **INTRODUCTIONS:**
2. **DISCUSSION AND APPROVAL OF AGENDA:** Motion made to approve the agenda by Brock. Second by Dillinger. Carried.

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1. **APPROVAL OF MINUTES:** Motion made to approve the Minutes of the April 12, 2018 Board meeting by Hoppe. Second by Berg. Carried.
2. **Executive Committee:**
3. Report out from 5/25/18 meeting - touched on a few topics that were discussed at the first meeting
4. Committee Chairs/Roles – sign up sheets are MIA and we’ll need to redo in August.
5. Board Development – Cheryl reviewed and discussed board requirements.
6. Low Income Representatives – 1/3 of our Board needs to be low income, 1/3 Public and 1/3 Community. We need to hit these numbers for Block Grant Funding, or this grant could be in jeopardy.
7. **JUDICARE representative** is needed – Cheryl is going to find a job description for August meeting
8. **Finance:**
9. Cathy Hoeft, Newcap VP of Finance and CFO introduced
10. March 2018 Financials Presentation – Motion made to approve the financial reports by Berg. Second by Hoslet. Carried.
11. Grants and Contracts – discussed new grants. Motion made to approve grants and contracts reports by Johnson. Second by Hoppe. Carried.
12. Updates on Accounting System - working on getting 7 years worth of historical data into the new system.
13. Update on 2017 audit – Wipfli should be joining us in August to go over the audit report
14. **Strategic Conversations:**
15. Youth Homelessness Priority – Grant received for $340K for youth from 18-24

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1. Erin Evosevich – Permanent Supportive Housing Program introduction and description
2. Sarah Charlebois – Community Health programs update
3. **CEO Report:**
4. Legal Update – We do not need to pay back the $185K to DHS as a result of the 2014 OIG (Office of the Inspector General)!! For first time in CEOs tenure, no active or pending lawsuits!!
5. HQ update – 150k Grant from The Bond Foundation, 100K – Coastal Management – so now have local and state support. Tom Boldt from the Boldt Companies and Ron Hayes, now retired President of Oconto Chamber of Commerce, have agreed to be honorary chair and co-chair of capital campaign.
6. Marinette Workforce Housing - Long vacant parcel downtown on Main Street the city will sell for $1.00 and they (meaning Wisconsin Public Service and grants from both DNR and WEDC) will clean it up first, it is a 45 unit development for workforce with some special populations for scoring/community needs.
7. Newcap Builds Community, Inc. is established
8. Staff training and development is ongoing being more developed as we move forward. This is especially important as we transition from a human services agency with silos acting as a confederacy of programs to a Community Action Agency using multiple fronts and methods focused on outcomes and our poverty alleviation mission, not just outputs and counts.
9. Oconto “Rock the Block” – Going on now
10. Marinette “Rock the Block” will occur in September. Dates TBV
11. Newcaps’s Fishing Frenzy: August 11th, 9a-3p South Bay Marina, 101 Bay Beach Rd., Green Bay. We still need boats and all kids are welcome, please share

1. **OLD BUSINESS:** N/A

12. **NEW BUSINESS:** N/A

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13. **ANNOUNCEMENTS:**

 a) CEO’s evaluation – handed out a hard copy

14. **PUBLIC COMMENTS:** N/A

**ADJOURN:** 1:31pm

**NEXT MEETING:**  Thursday August 9th, lunch at 11:30, meeting at noon. Oconto Municipal Building. Board committee scheduling will be sent out, Personnel at 8:30 and Finance at 10am

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| Sandy Polarek, Chairperson |
| Lisa Klitzman, Recording Secretary |